



One Industrial Way, Unit 4
Tyngsboro, MA 01879

Simply Social Kids: Simply Social Kids is a fast-growing, dynamic social skills center in Tyngsboro, MA that provides weekly friendship groups to children and teens online and in person (when safe to do so) who are challenged by social interactions.

Position Title: Social Coach Assistant – Part time (3-12 hours per week). Hours include after school beginning at 4:15, Saturdays. Summer program hours are TBD.

Position Summary: Assist social coaches to teach social skills to ages 8 – 18 with mild to moderate social challenges. Individual must enjoy children of all abilities, have a relaxed demeanor and be able to effectively communicate social instruction to varying levels of cognitive understanding. Candidate will participate in on-the-job training to assist in coaching clients on:

Friendship Skills * Empathy & Respect * Learned Optimism * Resilience * Communication/Conversation * Emotion Management * Conflict Resolution * Transitions * Sportsmanship * Impulse Control * Flexibility * Body Language * Executive Function * Perspective Taking * Bullying Prevention * Kindness and more

Performance Criteria: Supervisor observation, parent feedback, social behavior of the child in a group setting.

Responsibilities:

- Assist social coach with children ages 8 thru 18 in an unstructured environment for in person and follow our online delivery format.
- Candidate may be asked to attend open house events, conferences, trade shows and resource fairs to discuss Simply Social Kids with families in a professional manner
- Individual must keep confidential any and all information about families who participate in, and/or inquire about programs and products
- All employees must pass CORI check annually
- For our online program, candidate must be comfortable with Zoom meeting technology, screen sharing, annotating, chat and breakout room features. Job includes running any one of over 100 online games. For our in-person program, candidate must be willing to abide by all CDC guidelines regarding wearing personal protective equipment and be willing to perform cleaning duties at our on-site facility per state and federal guidelines.

Candidates may not act as a professional advocate while employed by Simply Social Kids or be employed by another social skills organization. All employees are required to sign a confidentiality agreement.

Some college preferred. Compensation based on experience.

Qualified candidates may forward resumes, cover letter and references to:
Nadine Briggs, Director - nbriggs@simplysocialkids.com - 978-764-2758
Simply Social Kids, One Industrial Way, Unit 4, Tyngsboro, MA 01879
www.simplysocialkids.com